1. Oversaw development and maintenance of organization computer systems and intranet.
2. Monitored and tested application performance to identify potential bottlenecks, develop solutions, and collaborate with developers on solution implementation.
3. Managed and monitored all installed systems for highest level of availability.
4. Wrote and maintained custom scripts to increase system efficiency and performance time.
5. Managed installation, upgrade and deployment projects and provided on-site direction for network engineers.
6. Built and maintained network infrastructure consisting of Windows, Linux and virtual products.
7. Installed, configured, tested and maintained operating systems, application software and system management tools.
8. Provided 2nd and 3rd level technical support and troubleshooting to internal and external clients.
9. Resolved issues related to operational components for LAN, WAN and voice systems.
10. Defined enterprise processes and best practices and tailored enterprise processes for applications.
11. Managed use of various types of databases and configured, installed and upgraded new ones.
12. Implemented network security equipment, including firewalls, two-factor authentication, and antivirus software for networks supporting [Number] users.
13. Designed and implemented system security and data assurance.
14. Participated in all phases of system development life cycle, from requirements analysis through system implementation.
15. Worked closely with customers, internal staff and other stakeholders to determine planning, implementation and integration of system-oriented projects.
16. Led [type] team in delivery of [type] project, resulting in [result].
17. Maintained excellent attendance record, consistently arriving to work on time.
18. Drove operational improvements which resulted in savings and improved profit margins.
19. Conducted research, gathered information from multiple sources and presented results.
20. Received and processed stock into inventory management system.